



O Canada Day Le jour O Canada

North Bay, Ontario

February 16, 2010

Dear Vendor:

The North Bay and Area O'Canada Day Committee is gearing up for our July 1, 2010 celebration at the North Bay Waterfront.

Enclosed please find an application for Vendor Participation and a Fee Schedule, including the Agreement Contract. All vendors (in good standing) who return their contract and full fee by June 16, 2010 will be given consideration for involvement during the July 1st Celebrations.

Once your application has been reviewed and accepted, a Vendor's package will be available for pick-up at the Parks, Recreation and Leisure Services Department, 2nd Floor, City Hall.

If you have any questions, please feel free to call me at 474-0626, ext. 2312.

Sincerely,

Erin Vaughan
Community Event Facilitator
705-474-0400 ext. 2312



O Canada Day Le jour O Canada

North Bay, Ontario

VENDOR FEE SCHEDULE

Vendors should apply to the O'Canada Day Committee to participate in the July 1st Celebrations. The committee reserves the right to the type, quantity and location of the vendor booths. Vendors, who have been allocated seasonal space at the Waterfront, will be given first right of refusal.

Food Concession A

Defined as primary food/vendor location in the main event area at the Waterfront (includes garbage pick-up).

Multi product concession: **\$77.61 + applicable taxes**
Many types of products.
(fries, burgers, hotdogs, beverages, ice cream, confectionary items)

Mini product concession: **\$41.78 + applicable taxes**
Limited to one type of product
(hotdog stand, pizza stand, ice cream cart)

Effective July 1st, 2010, fees may be subject to change with the implementation of the Harmonized Sales Tax (HST).

Vendor Application for Participation on Canada Day

Date Received: _____ Date Accepted:

Contact Name:

Name of Organization:

Address: _____ Postal Code:

Home: _____ Business: _____ Fax:

Have you participated in previous O'Canada Day Celebrations?

Yes: _____ No: _____ If yes, what year(s):

Nature of Participation:

Food Concession: _____ Commercial: _____

Please attach details describing your product(s). Give specific information on items, fees, etc. Any item not specified cannot be sold.

Concession Categories (Please check one.)

Food Concession A: _____ Multi Product (more than one product sold):

_____ Mini Product (only one product sold): _____

Vendor Fee Schedule (See attached)

Fee Statement

\$ _____ + _____ = \$ _____
Fee Applicable Taxes Total Fee

*Effective July 1st, 2010, fees may be subject to change with the implementation of the
Harmonized Sales Tax
(HST)*

Total Payment: \$ _____ Date received: _____ Receipt Number:

Applicant's Signature

Corporation of City of North
Bay

Date: _____

Date:

PARTICIPATION DATE: JULY 1, 2010

SEE VENDOR FEE SCHEDULE FOR CONCESSION CATEGORIES

Note: If you are required to pay a fee for your participation in the O'Canada Day Celebration, the fee must be submitted no later than June 16, 2010 cheques are to be made payable to: City of North Bay. 100% of the total fee is required to be paid by this date.

AGREEMENT

1. The contracted space must not be sublet without the approval and permission of the O'Canada Day Committee.
2. All vendors agree to abide by the rules and regulation as set down by the O'Canada Day Committee including the following:
 1. No direct solicitation.
 2. No annoyance of spectators or other participants.
 3. No accosting.
 4. No distribution of literature except from booth.
 5. No public disturbance.
 6. No electronic amplification booth.
 7. Be responsible for ensuring litter in booth area is picked up and put in waste receptacles.
 8. Vendors and displays must stay within designated space.
 9. Signage with business / organization name must be displayed in an area visible to the public.
 10. Tents and structures must meet the building code and fire regulations.
 11. Food vendors must comply with health regulations.
3. The participant vendor / exhibitor / organization hereby releases and discharges the O'Canada Day Committee and the Corporation of the City of North Bay, its employees and its volunteers from any claim or demand for any loss, damage, injury or liability arising from the operation and display of the exhibit and concessions. The exhibitor further agrees to indemnify and save harmless the Committee, its volunteers, the Corporation and its employees from any such claim or demand.
4. The exhibitor / vendor is responsible for placement of his / her own insurance related to his / her participation in the O'Canada Day Celebrations.
5. All goods must be removed by the date and time determined and distributed in the vendor package.
6. Time is of the essence herein.
7. Should any exhibitor / vendor violate this contract or the rules and regulations of this event, he / she may be evicted without notice.
8. Cancellations occurring less than seven (7) calendar days prior to the event will result in loss of deposit.
9. NSF cheques are subject to a \$40.00 service charge.

BY MAKING APPLICATION, I HEREBY AGREE TO ALL THE ABOVE CONDITIONS AND INFORMATION ON THIS CONTRACT WHICH ARE HEREBY INCORPORATED HEREIN.

This information is being obtained for the purpose of operating a community O'Canada Day Celebration. This information is considered to be available to the public under the Municipal Freedom of Information and Protection of Privacy Act, 1989.

The applicant hereby consents to the public access being provided to the information upon request.

-

Applicant's Initials
MAIL CONTRACT TO:

O'CANADA DAY COMMITTEE
C/O CITY OF NORTH BAY
P.O. BOX 360
NORTH BAY, ON P1B 8H8